



## City of San Antonio Animal Care Services

4710 State Highway 151

San Antonio, TX 78227

[www.saacs.net](http://www.saacs.net)

[www.SALicenseyourpet.com](http://www.SALicenseyourpet.com)

(910) 907-ADPT



# Pet Shop/Pet Store Permit Application

☐ **PET SHOP/STORE LICENSE: \$150.00**

APPLICANTS COMPLETE LEGAL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

☐ **Corporation (list name and address of major officers)**

☐ **Sole Proprietorship**

☐ **Partnership (List name and address of all partners)**

NAME	ADDRESS

### **APPLICANT CERTIFICATION**

I certify that the information provided in this application is true and correct and that any false statement may result in the denial or future revocation of the Animal Permit, if approved. I also agree to abide by all Conditions of approval and municipal code requirements if this application is approved. I further understand that any violation of the San Antonio Municipal Code and/or to the Animal Permit conditions of approval shall constitute grounds for the revocation of an approved Animal Permit.

Applicant  
Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: By signing this application, you are certifying that all requirements have been met.

### **PERMIT FEES**

Pet Shop License: \$150.00/yr

Inspection and Subsequent re-inspection Fee: \$25.00 (payment is due upon receipt of application or renewal)

**MUST BE PAID IN FULL. NO REFUNDS ARE PROVIDED**

### **RECCOMENDATION**

☐ **APPROVED**

☐ **DENIED**

PERMIT NO.: \_\_\_\_\_

Comments: \_\_\_\_\_

Officer's Signature: \_\_\_\_\_

### **FINAL ACTION**

Approved by: \_\_\_\_\_

Effective Date: \_\_\_\_\_

## PLEASE READ COMPLETELY AND OBTAIN THIS PORTION

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**Pet shop/store license** – Please attach a current Certificate of Occupancy, issued by the City of San Antonio's Development Services Department (**1901 S. Alamo**) for intended location

### **SEC 5-111. – ADOPTED 12.13.07 EFFECTIVE 03.01.08**

(a) No person shall operate any pet shop as defined in this chapter, without first obtaining a license from the Director who shall take into consideration the type of building construction, the regulatory compliance history of the permittee as it relates to sanitation, health, welfare of the animals, birds, or reptiles housed, and related zoning requirements. The Director shall utilize a standardized check-list for inspecting and evaluating the qualifications of applicants.

(1) Applications for an original or renewal pet shop license shall be submitted to the Department and shall be approved or denied by the director. The department shall investigate the applicant's qualifications for a license, and report its findings to the Director. A conviction for the violation of any provision of this Chapter may constitute cause for denial or revocation of a license.

(2) Failure to intentionally, knowingly, or recklessly apply for a license prior to the opening of such a commercial animal facility, or within thirty (30) days after the renewal date, shall constitute a misdemeanor offense.

(3) Each pet shop license shall be valid for one (1) year.

#### **Upon inspection; if**

- **Approved- you will have 5 days to pay your permit fee. FEE: \$ 150.00**  
**Payment needs to be made at:**  
**Animal Care Services Department**  
**4710 State Hwy. 151 San Antonio, TX 78227**
- **Approved with contingency- Minor requirements need to be met by date indicated by Animal Care Officer. Another inspection will be provided (No additional fee applies).**
- **Denied- if denied, you are required to come into compliance with the City Ordinance or penalties apply. A new application/fee will need to be submitted to Animal Care Services.**